



Northeastern Catholic District School Board

NAMING OF SCHOOLS AND FACILITIES

Policy Number: E-

1.5 The duplication of existing names within the Board shall be avoided.

2.0 PROCESS

2.1 The process for selecting the new school name will include, but is not limited to:

- i) The establishment of a school-naming committee;
- ii) A consultative process designed to engage appropriate school community members from the area in which the school is located;
- iii) Research and information gathering relating to name choices;
- iv) A financial analysis of the associated costs of the naming /renaming of a school.

2.2 The School-Naming Committee will report to the Director of Education, through the appropriate Superintendent of Education.

2.3 The appropriate Superintendent of Education will submit a shortlist of no more than three names, in order of preference, to the Board for consideration. The submission shall include a summary of the consultative process, the input received, and a description of the rationale/significance of the short-listed names.

2.4 Notwithstanding the establishment of a School-Naming Committee, the Committee has the discretion to recommend that the name of the school remain unchanged.

- iii) The current name was appropriated from a culture or community without the necessary engagement and consultation with representatives from the community.
- iv) The Board, in conjunction with the school community, has developed a new identity for the school.

3.4 Notwithstanding the provisions above, either the Board or the Director of Education shall reserve the right, in exceptional circumstances, to declare the name of a school Board facility or dedicated area within a Board facility by Board motion.

4.0 DECISION-MAKING

- 4.1 The final choice of a school or facility name shall rest solely with the Board of Trustees.
- 4.2 The Board may choose to accept or reject any recommendation of the School-Naming Committee but shall not choose any name not on the short-list of names recommended by the School-Naming Committee.
- 4.3 The Board of Trustees shall declare the name of a school or facility by Board motion.